**Friends of Peninsula Community Library (ZOOM)**

**Meeting Minutes, Wednesday, May 19, 2021**

The meeting was called to order by President Mary Kennedy at 1:05 p.m.

In attendance via Zoom: Jane Boursaw, Chris Cipko, Nora Francis, Mary Kennedy (President), Madelyn Ryan (Vice-President), Vicki Shurly (Library Director), Robbin Stott (Membership Chair), Nancy Tucker (Secretary), Michele Westcott, Pat Wittkopp (Treasurer).

**Review/Approve 3/17/21 minutes:** Minutes were presented by Secretary Nancy Tucker, who reminded everyone that minutes will now be available on the Friends section of the PCL website. Nora Francis moved to accept the minutes; Mary Kennedy seconded the motion. The minutes were approved unanimously by voice vote.

**PCL Director’s Report:** Library Director Vicki Shurly shared the following information:

* The library is still bound by MIOSHA regulations which still require masks.
* The library staff are still quarantining books, but that will end June 1.
* Fourth graders from OMP school cleaned up trash in the fields around the library and were treated to pizza as a thank-you.
* Shelvers are coming back, slowly but surely.
* The vinyl sleeves purchased for patrons use as protection for their vaccination cards have been well received; 250 were purchased initially and given out. More have been ordered.
* Volunteers to weed the garden are still needed. About three would do it.
* An anonymous donation has been made for another musical xylophone to be placed in the children’s garden. That work is proceeding.
* The summer newsletter will go out at the end of the month.
* Many programs will be held outside this summer, due to 50% capacity limits.
* Yoga was held today outside.
* The reading dog will be back in June. Access by appointment.
* A new seed program is beginning. Seeds are being gathered, labeled, and filed so that people may check out seeds to plant.
* Craft bags are still a big hit, 250 a month.
* The library has received hundreds of emails, letters, text messages of gratitude from library patrons about what the library’s effort has meant to them during this pandemic.

Discussion ensued regarding how we can effectively let people know what Friends of PCL do. Plaques were suggested, notes in craft bags were considered, small signs to let people know what the Friends are responsible for. Jane Boursaw offered to do a story on the Friends for the Old Mission Gazette. It was agreed that was a good idea.

**President’s Report:** President Mary Kennedy discussed the upcoming book sale. To facilitate the sorting and storing of books for the sale, the Friends has purchased sturdy wire shelves on wheels at a cost of $1037. Michele Westcott was instrumental in making this happen. The money was reallocated from funds that were originally assigned for changes in the Friends’ room, changes that are no longer necessary. To make best use of the shelves, we need two more. A motion was made by Michele Westcott to purchase two more shelves at a cost of $600; a second was provided by Robbin Stott. Discussion ensued. The point was made that this is a long-term investment, and the shelving will be beneficial for many years of book sales. With the addition of two more shelves, we will have four 12”x36” shelves and two 18”x48”. The motion was brought to a voice vote and carried. Shelves will be purchased.

The Silent Auction held in April was quite successful. We had 57 bidders and raised over $5000.

**Treasurer’s Report:** Treasurer Pat Wittkopp reported that we have $23,242 at the present time: $5,207 from the Silent Auction, $4,780 from Membership, $31 from Amazon Smile. Of that, $841 is set aside for Bricks. In addition, $7,800 was passed through to PCL.

**Vice-President’s Report:** Vice-President Madelyn Ryan discussed the upcoming book sale.

* The sale will be held in the carriage house of the PCL.
* The sale to the general public will be Friday, June 11 & Saturday, June 12 from 10:00 a.m. to 5:00 p.m.
* There will be a preview for FPCL members only on June 10 from 3-6 p.m.
* On Mondays from 4-6 p.m. starting May 24, donations of books will be accepted, per the guidelines on the library website: good condition, salable items only. People who cannot do a Monday drop-off may bring one box of books to the library on another day.
* Volunteers are needed for collecting books, for sorting books, and for working at the sale.

**Membership Committee:** Membership Chair Robbin Stott reported that as of May 18, we have a total of 191 members, as follows:

* 35 individual members, with dues income of $525
* 64 (128 people) household members with dues income of $1600
* 28 lifetime members with dues income of $2800
* Total membership dues received $4925

There are 35 new memberships, which includes individual, household, and lifetime. We have 13 new members who “rejoined” because of the reminder recently sent.

To compare, last year we also had 191 members and the membership dues received was $1910; this year was $4925. The larger amount this year was due to an increase for individual and household memberships and the introduction of lifetime memberships.

**Web Activities:** Michele Westcott discussed online book sales ideas. According to Michele, we are finding some donated books that may be more valuable or more salable in ways other than through the book sales. Madelyn Ryan had explored some possibilities, including Tiny Cat, an online application for small library collections. Michele is continuing this exploration, including possibly selling some books via Amazon. More info forthcoming.

**Old Business:**

**Bricks:** Michele Westcott reports that we have 32 bricks to order and some left to be installed. The deadline to order bricks is May 31. After that, we will not continue to add bricks. Discussion ensued over the popularity of the bricks program. It was agreed that we might as some point have another special project of bricks, but for now, it is done.

**New Business:**

President Mary Kennedy brought to our attention that the Library Board has a proposed Memorandum of Understanding with Friends of PCL. This is a standard procedure. Our Executive Board will review this document and bring it back to the membership.

Meeting adjourned at 2:45 p.m.

Next meeting will be July 21, 2021.

Respectfully submitted by Secretary Nancy Tucker